**Application form for HCFWI MCS training**

One form must be completed per applicant.

1. **TRAINING FOR CURRENT AND POTENTIAL MCS REPS**

|  |  |
| --- | --- |
| I would like training In person or Online – please state |  |
| Cost: £5.00 |  |
| Name of your WI:  (your Treasurer will be invoiced unless you ask us otherwise) |  |
| Name of Applicant |  |
| Are you the MCS Rep or considering becoming the MCS Rep \*\* delete as appropriate | \*\* I am the MCS rep  \*\* I am considering becoming the MCS rep – Assisting the current MCS rep |
| Do you have access to MCS?  (a user name and password which you have used to login to MCS) | Yes No |
| Have you logged in to MCS recently | Yes No |
| Are you a Beginner/ need a Refresher for MCS  \*\* delete as appropriate | \*\* Beginner \*\* Need Refresher |
| Are you a confident MCS user | Yes No |
| Are you confident using Excel spreadsheets | Yes No |
| Will you be using a tablet to access MCS during the training | Yes No |
| Will you be using a laptop / pc to access MCS during the training | Yes No |

\*If you are not the current MCS Rep, in order to receive this training, you MUST request one of the Officers in your WI to email mscenquiries@hampshirewi.org.uk authorising us to allow you, the applicant, access to the MCS records for your WI. If we do not receive this permission we are unable to give you access to the system. It is your responsibility to ensure this permission is given.

|  |  |
| --- | --- |
| Have you requested an Officer to email us to give you access to MCS? | Yes No |
| Do you have access to MCS?  (a user name and password which you have used to login to MCS) | Yes No |