

**Timetable - Changing Annual Meetings from November to May**

<b>Date</b>	<b>Action</b>	<b>Who</b>
<b>April 2010 Federation Spring Council Meeting</b>	Resolution proposed	Eryl Thompsett
<b>May 2010</b>	Voting papers sent to WI's Treasurers reminded they would need to prepare 18 month Budget for this November	Eryl Thompsett
<b>Autumn Meeting 2010</b>	Result of Ballot Announced	Eryl Thompsett
<b>November 2010 WI's own Annual Meetings</b>	Committees and Officers to be elected to serve for the period of 18 months All WI to record a resolution to change the Annual meeting accounting date to end March 2012giving an 18 month year and that there would be no financial year end in 2011. All WI to change decisions to read "The Annual Meeting will be held in May 2012 and each subsequent May to follow, there will be NO Annual Meeting in 2011	WI members  'A reminder will be sent in the posting to be collected at the October Autumn Meeting 2010'

## NO ANNUAL MEETINGS IN NOVEMBER 2011

<b>January 2011</b>	Annual Subscriptions are paid	All members
<b>January 2012</b>	Annual Subscriptions are paid	All members
<b>March 2012 April Newsletter</b>	Posting will contain; Financial Statement x 2 Budget Form IFE Allocation Letter Treasurers Handbook Monthly statement Annual Meeting - WI Adviser Request form	Committee and Treasurer To be collected at the Spring Council Meeting

<b>Date</b>	<b>Action</b>	<b>Who</b>
<b>31<sup>st</sup> March 2012</b>	Close Account books for period 1 <sup>st</sup> October 2010 - 31 <sup>st</sup> March 2012	WI Treasurers
<b>April 2012</b>	The posting will contain Annual Report Form Officers Form Any other annual forms which currently go in the posting collected at the Autumn meeting	WI members (specifically Secretary)
<b>May 2012 &amp; every succeeding May</b>	Annual Meeting and election of committee and officers	WI's

<b>June 2012</b>	Send in financial statement, annual report and officers forms to WI House for Yearbook entries	WI Secretaries
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